



243 High Street Room 110
Morgantown, WV 26505
(304) 291-9571
www.plantgether.org

Agenda

MPO Policy Board Meeting
City of Morgantown-Council Chambers
May 17, 2018

6:00 PM

1. Call To Order
2. Approval of Minutes
3. Public Comment
4. Committee Reports
 - a. Citizens Advisory Committee
 - b. Finance Committee
 - c. Executive Directors Report
5. TIP Adoption
6. Memorandums of Understanding with Transit Agencies and WVDOT
 - a. WVDOT
 - b. Transit Agency Agreements
7. MPO Travel Policy
8. Update on Pedestrian Plan
9. Access Study for Morgantown Industrial Park
10. Other Business
11. Meeting Adjournment



243 High Street Rm. 110
Morgantown, WV 26505
(304) 291-9571
www.planttogether.org

Memorandum

Date: May 10, 2018
To: Policy Board Members
From: Bill Austin, AICP
Subject: May 17th Policy Board Meeting Agenda Items

This memorandum is to inform you of the action items for the May 17th Policy Board Meeting.

-2018 Transportation Improvement Program-Please find enclosed the draft 2018-2023 Urban Area Transportation Improvement Program (TIP). This document has been updated to include the projects completed in the last 5 years, and a separate list of projects programmed and obligated but not completed in the last year. The document is consistent with the March 15th WVDOH State Transportation Improvement Program (STIP) and it will be administratively adjusted to reflect additional funding required for the Monongahela Boulevard two way left turn lane project. This administrative adjustment is the only change in the STIP since staff created the updated TIP. The draft TIP was released for public review on April 4th to meet the requirements of the MPO's public participation plan. It is respectfully requested that the Policy Board adopt the new TIP. The TTAC lacked a quorum but the members present recommended adoption of the TIP. The CAC recommended adoption of the TIP.

-Memorandums of Understanding-The most recent Federal transportation legislation MAP 21 and the FAST Act require the State's, transit agencies, and MPO's, to develop performance measures to help ensure that the investments in transportation are meeting national, state, and local goals. To this end the federal legislation requires these agencies to enter into agreements identifying how the performance measures will be implemented. The federal legislation also requires the agency's to identify how the participants will develop a financial plan as well as an annual list of obligated projects. In discussions with the WVDOH and FHWA, we have determined that the best way to accomplish this is for the MPO to enter into an agreement with WVDOT on performance measures. This agreement spells out the MPO's responsibilities to include performance measurement including those measures that are the responsibility of the area's transit agencies, in the urban area's Prospectus which defines the task in the Unified Planning Work Program. As outlined in the attached Agreement the MPO will also enter into agreements with the area's transit agencies identifying their responsibilities and agreeing to define these work tasks in the MPO's Prospectus. Once these agreements are in place and the performance measures are fully identified the MPO, in cooperation with WVU and Mountain Line will

amend the recently added performance measure section of the Prospectus to reflect each agency's responsibilities.

Please find attached a copy of the MPO's proposed agreement with WVDOT and a sample agreement with a transit agency, since we are proposing to use the same agreement with both WVU and Mountain Line. The CAC and the members of the TTAC who were present recommended that the Policy Board authorize the Executive Director to execute these agreements.

-Travel Policy-Recent concerns with travel by personnel in other agencies has led to the WVDOH recommending that the MMMPO have a more well defined travel policy. The MPO's current travel policy is a statement in the MPO's personnel policy that the Executive Director should keep the Policy Board notified of proposed travel. The attached Travel Policy more clearly defines the Executive Director's responsibilities for keeping the Board apprised of proposed travel opportunities. The attached proposed policy outlines the type of expenses that are eligible for payment by the MPO and when the Policy Board should be notified of travel by MPO staff. It is Staff's recommendation that the Policy Board adopt this Policy.

-Pedestrian Plan Update-The MPO has been conducting preliminary data collection for the update of the area's pedestrian plan as outlined in the current years UPWP. However, the actual conduct of the Study has been under discussion with Pedestrian Safety Working group established in conjunction with WVDOH District 4, WVU, the City of Morgantown, the MPO and a collection of stakeholders including WVU students, Monongalia County, LTAP (including Dr. Ron Eck), and others. This group is tentatively recommending that the MPO's effort be expanded to comprehensively review the area's pedestrian needs using a consultant recognized for their expertise in pedestrian access. We have approached the Bicycle Board and they have agreed to join this effort effectively turning the plan into a non-motorized transportation plan for the area. MPO staff is developing a scope of work for this project which should be presented to the MPO Policy Board at the June meeting.

-Morgantown Industrial Park Access-The Morgantown Industrial Park has approached the Monongalia County Commission and the City of Westover to discuss the need for better access to the Industrial Park. The Industrial Parks concerns are based on the Industrial Parks plans to expand and on the problems the Division of Highways has been having with maintaining River Road. The current closure of River Road has led to increased industrial traffic on DuPont Road in Westover. The closure also raises concerns about emergency services access to the industrial park in the event of an emergency.

The County Commission and the City of Westover have asked MPO staff to study ways to improve access to the Industrial Park. It is anticipated that this study will ultimately lead to the amendment of the MPO's transportation plan to accommodate secondary access to the industrial park. While the Industrial Park has proposed gaining access to I-79 at Master Graphics Road, MPO staff is proposing to identify other possible ways to access the industrial park to ensure that as many cost effective means for addressing the concerns above are provided to future decision makers. MPO staff is asking that the Policy Board authorize staff to alter the Unified Planning Work Program for Fy 2018-19 to address this issue. Staff will work out with the Division of Highways whether this Study should be conducted by a consultant or internally by MPO staff and report back to the Policy Board with a proposed scope of work for the project at the June Meeting.